

**TOWNSHIP OF AMARANTH**

The Township of Amaranth Council met in the Council Chambers of the municipal office, Laurel, Ontario on June 10, 2009, commencing at 10:00 a.m.

PRESENT:	Mayor	D. MacIver
	Deputy-Mayor	W. Kolodziechuk
	Councillor	P. Way
	Councillor	J. Aultman
	Councillor	B. Cowie
	CAO/Clerk-Treasurer	S. Stone
	Director of Public Works	D. Price
	Planner	C. Gervais
	Deputy-Clerk	C. Doherty

1. **Opening of Meeting**

Mayor MacIver called the meeting to order.

2. **Late Submissions** (to be in the office prior to the meeting)

**Resolution # 1**

Moved by P. Way - Seconded by B. Cowie

**Resolved** that the following items be hereby added to the agenda.

Added:

1. Ontario Tire Stewardship Program
2. Grand River Conservation Authority  
Appointment of member to Dec. 31, 2010
3. David Tilson - MP / Press Release  
Federal Infrastructure Stimulus Program - Funding for Dufferin municipalities Ontario Government
4. Ontario Government  
Infrastructure Stimulus Funding in Ontario
5. NDACT  
Invitation to attend a public meeting June 20/09 - 10:00 a.m. to 11:30 a.m.  
@ Honeywood Arena
6. County of Dufferin  
Growth Plan - Justification for approval of alternative density target  
Resolution - East Luther Amaranth Townline - Deed roadway to County for funding from Community Adjustment Fund
7. Centre Dufferin Recreation Complex  
Announcement
8. Notice of Completion of Environmental Screening Report / Impact Statement

**Carried.**

3. **Approval of Agenda**

3.1 **Resolution # 2**

Moved by B. Cowie - Seconded by P. Way

**Resolved** that Council approve the agenda as amended. **Carried.**

4. **Disclosure of Pecuniary Interest**

Can be declared at any time during the meeting. None declared at this time.

5. **Approval of Minutes**

Regular Council Meeting - May 20, 2009

**Resolution # 3**

Moved by J. Aultman - Seconded by W. Kolodziechuk

**Resolved** that Council do hereby approve the minutes of the regular meeting of Council held May 20, 2009 as circulated. **Carried.**

**10:00 a.m. to 10:15 a.m.**

6. **Public Question Period**

Nothing at this time.

**10:15 a.m.**

7. **Delegations**

7.1 **Senior of the Year Award for 2009**

Presentation by Amaranth Council to long-time resident Mr. James Melen

The 2009 Senior of the Year Award was presented to James Melen of Amaranth Township by Council.

Mr. Melen, a long-time resident of Amaranth, was acknowledged for his dedication and endless hours serving his community as a volunteer, over many years.

Members of both the public and Lions Club were in the gallery to show their support and extend their best wishes.

Council agreed this award is well deserved and expressed their gratitude to Mr. Melen.

**3:00 p.m.**

7.2 **Bruce Taylor**

Development Charge Study

Bruce Taylor addressed Council with respect to the development charge by-law proposal, which needs to be in place by August 2009.

A Public Meeting will be held at the next meeting of Council on July 15, 2009 to present the information and obtain input and concerns.

Notice to be put in local paper, advertising the meeting, and bylaw to be passed at August 19<sup>th</sup> council meeting.

8. **Public Meeting**

Nothing at this time.

9. **Unfinished Business**

The following matters were received and/or dealt with.

9.1 **Building Maintenance Report**

9.1.1 Update

Councillor Way reported that the stucco on the building cannot be repaired.

Replacement, with stone face, appears to be necessary, at a cost of approximately \$20,000.00.

A shift of about 2" was discovered where repairs had been done last year.

Moisture appears to be the cause, and staff instructed to look into any grants that may be available.

A building committee to be formed to evaluate the needs of the municipal facility, works yard and any funding opportunities.

The following resolution was set forth.

**Resolution # 4**

Moved by J. Aultman - Seconded by W. Kolodziechuk

**Resolved** that Deputy-Mayor Walter Kolodziechuk, Councillor Percy Way, Councillor Bill Cowie, CAO Susan Stone and Director of Public Works Doug Price (or alternates) be appointed to sit on the Amaranth Building Committee.

**Carried.**

9.2 **PSAB/Asset Management**

9.2.1 Update

Process ongoing.

9.3 **Laurelwoods Elementary School** (deferred from May 20/09 meeting)

9.3.1 Grade 8 Graduation Ceremony - June 24/09 @ 7:00 p.m. re: Academic Achievement Award

The following resolution was set forth.

**Resolution # 5**

Moved by B. Cowie - Seconded by P. Way

**Resolved** that Council agree that sponsorship in the amount of \$20.00 for the Academic Achievement Award on behalf of the Township of Amaranth continue; And that Deputy-Mayor Kolodziechuk will attend the Grade 8 graduation ceremony at the Laurelwoods Elementary School, on June 24, 2009 at 7:00 p.m. to present the award. **Carried.**

9.4 **Township of Centre Wellington** (deferred from May 20/09 meeting)

Resolution - Bill 221 - Workplace Safety & Insurance Amendment Act 2007

The following resolution was set forth.

**Resolution # 6**

Moved by J. Aultman - Seconded by W. Kolodziechuk

**Resolved** that Council do hereby support the resolution of the Township of Centre Wellington, dated April 27, 2009, requesting the Provincial government amend Bill 221, which is an act to amend the Workplace Safety and Insurance Act, 1997, with respect to firefighters and certain related occupants to include volunteer firefighters and part-time firefighters. **Carried.**

9.5 **News Release from The Highland Companies**

9.5.1 YMCA - Programs and Services

**Late Submission - Item # 5**

- 9.5.2 **NDACT**  
 Invitation to attend a public meeting June 20/09 - 10:00 a.m. to 11:30 a.m. @  
 Honeywood Arena

Received as information.

- 9.6 **Other**

Nothing at this time.

10. **Road Business**

The following matters were received and/or dealt with.

10.1 **Director of Public Works Report**

10.1.1 Report

Director Doug Price reported on various matters, including calcium on roads, wash-outs etc.

Sand dome funding is approved. The Township and the County of Dufferin to enter into an agreement with respect to shared use of the structure. Staff to meet with County representatives to discuss further.

10.2 **Landfill Site**

10.2.1 R.J. Burnside - 2008 Annual Monitoring Report

Report was reviewed and discussed.  
 The following resolution was set forth

**Resolution # 7**

Moved by B.Cowie - Seconded by P.Way

**Resolved** that Council do hereby adopt the 2008 Annual Monitoring Report and recommendations for the Township of Amaranth Landfill Site, which was prepared by R.J. Burnside & Associates. **Carried.**

**Late Submission - Item # 1**

10.2.2 **Ontario Tire Stewardship Program**

Deputy-Mayor explained this new program, with hopes that it could be implemented by September 2009, in Amaranth  
 Further details are on their website and matter to be brought back to next meeting on July 15, 2009.

10.3 **Tender Opening**

10.3.1 Combination dump body and spreader snow plow harness and wing tower, one-way plow and wing

Discussion resulted in the following resolution.

**Resolution # 8**

Moved by B. Cowie - Seconded by J. Aultman

**Resolved** that Council do hereby accept tender from Viking Cives Ltd. in the amount of \$ 98,024.11 (including taxes), for combination dump body and spreader, snow plow harness and wing tower, one - way plow and wing. **Carried.**

10.4 **5 Sideroad - Amaranth Twp.**

10.4.1 Request for speed reduction from 80 km. to 60 km. and enforcement of the “no heavy truck” rule

A request to reduce the speed limit on 5 Sideroad from 80 km./hr. to 60 km./hr., along with enforcement of the ‘no heavy truck’ regulation were discussed. Matter referred to the Amaranth Police Service Board for review.

10.5 **Other**

Nothing at this time.

11. **Planning**

The following matters were received and/or dealt with:

11.1 **Canadian Hydro Developers Inc. - Wind Turbines**

11.1.1 Paulette Crawley - Daily Reports re: Noise - May 15, May 16, May 17, May 18, May 19, May 30, May 21, May 22, May 23, May 24, May 25, May 26, May 28, May 29, May 30, May 31, June 1, June 2, June 3, 2009

11.1.2 Theresa Kidd - Final Site Visits - Spring 2009 Audit

Reports from Paulette Crawley were discussed, also new regulations in place with respect to wind turbines, including setback distances.

11.2 **Hamount Investments / Valleygrove Investments**

11.2.1 Draft Plan of Subdivision

11.2.2 Park Layout Plan

Discussion led to some concerns regarding road grades along the west side of property. Staff instructed to clarify with Township Engineer and Solicitor. The park plan appears to be satisfactory.

11.3 **Growth Management Study**

11.3.1 Alternative density recommendation

Discussion resulted in the following resolution.

**Resolution # 9**

Moved by P. Way - Seconded by B. Cowie

**Resolved** that Council of the Township of Amaranth concur with the County of Dufferin Draft Correspondence dated May 28, 2009 to the Honourable George Smitherman,, Minister of Energy and Infrastructure, with respect to the implementation of the Growth Plan for the Greater Golden Horseshoe and Dufferin County request and justification of approval of alterative density targets. **Carried.**

11.4 **Wellings Planning Consultants Inc.**

11.4.1 Housekeeping Amendments - Zoning By-law

Received and matter to be brought back to Public Meeting at the next council meeting on July 15, 2009. Planning report to be provided.

11.5 **Township of East Luther Grand Valley**

11.5.1 Notice of Refusal of Application Z2-09 Temporary Use - ORICA (Concession 4, Part Lots 22 and 23, Twp. of East Luther) & Notice of Refusal of Application Z1-09 & OP1-09 - ORICA Official Plan Amendment and Zoning By-law Applications (Concession 4, Part Lots 22 & 23, Twp. of East Luther)

Township Planner stated that ORICA of East Luther Grand Valley Township, have appealed to the Ontario Municipal Board with respect to their application Z1-09 & OP1-09, due to East Luther Grand Valley Council denying their request.

11.6 **Development Updates**

Letters were sent by Township Solicitors to Wind Prospects and IPC Energy, advising that their applications are being held pending Bill 150 regulations.

11.7 **Other**

Nothing at this time.

12. **By-Law Enforcement**

12.1 **Property Clean-Up Quotes - Shannon Court (Plan 131, Lots 6 & 7)**

There were four quotes received from the following:

Moffatt Scrap Iron & Metal Inc.

Sullivan Salvage Ltd.

Triple M Metal

Shelburne Iron & Metal

The following resolution was set forth.

**Resolution # 10**

Moved by B. Cowie - Seconded by J. Aultman

**Resolved** that Council do hereby accept quote from Moffatt Scrap & Iron, in accordance with proposal dated June 1, 2009 for clean up of the property within 30 days, known as Plan 131, Lots 6 & 7, (#11 and #13 Shannon Court) **Carried.**

12.2 **Other**

Nothing at this time.

13. **Committee Reports**

All matters read, received and/or dealt with.

13.1 **County of Dufferin**

13.1.1 Council In Brief (May 14/09)

**Late Submission - Item # 6**

13.1.2 County of Dufferin -East Luther Grand Valley / Amaranth Townline

**Resolution # 11**

Moved by W. Kolodziechuk - Seconded by J. Aultman

**Resolved** that Council concur with the resolution of the County of Dufferin Community Development Committee, dated June 4, 2009, with respect to a portion of the Amaranth East Luther Townline (from Hwy. 89 to Sideroad 12 & 13 of East Luther Grand Valley) be assumed by the County, in order to apply for funding, under the Community Adjustment Fund, for upgrades in connection with the DEEP project;

And That ownership of the road be reverted back to the Townships if the DEEP Project does not move forward. **Carried.**

13.2 **Source Water Protection**

13.2.1 Lake Erie Region Source Protection Committee - Meeting Agenda for June 4, 2009 & Meeting Minutes of May 7, 2009

13.2.2 Credit Valley Conservation Source Protection Committee - Amendments to Proposed Terms of Reference - Amaranth's Amendment re: Pullen Well

**Resolution # 12**

Moved by J. Aultman - Seconded by W. Kolodziechuk

**Resolved** that Whereas the Ministry of Environment has requested that the Township of Amaranth provide a revised resolution with respect to previous Council resolution # 16, dated November 5, 2008, (copy attached); Now Therefore, the Council of the Township of Amaranth do hereby confirm that it has requested the inclusion of the well supply commonly referred to as the "Pullen Well" (described in OWRA Permit-To-Take-Water#96-P-2042 as communal wells # 1 and # 2, situated on Lot 3, Concession 1, in the Township of Amaranth, County of Dufferin) as part of the proposed municipal water system under provisions of the Clean Water Act.

And Further that Council authorizes Credit Valley Conservation to oversee the completion of the technical studies that must be undertaken for the purposes of preparing the source water protection assessment report. **Carried.**

13.3 **Police Services Boards**

13.3.1 Township of Melancthon PSB Resolution - 4 wheel drive equipped vehicle as part of fleet

13.4 **Town of Caledon POA**

13.4.1 Cheque for month of April 2009

13.5 **Economic Development and Sustainability Advisory Committee (EDC)**

13.5.1 Meeting Agenda for June 10, 2009

Councillor Aultman reported on the EDC meeting and current activities.

13.6 **Grand Valley & District Community Centre**

13.6.1 Meeting Minutes of May 11, 2009

13.6.2 Notice seeking one public member to represent Amaranth Twp. on the GVDCC Board - Applications close June 9/09 @ 4:00 p.m.

No applications were received. Matter to be deferred to next meeting of Council on July 15, 2009.

- 13.7 **Centre Dufferin Recreation Complex**  
 13.7.1 CAF Grant - Renovations for Town & Country Room at complex

It has been reported that funding was approved.

**Late Submission - Item # 7**

- 13.7.2 CDRC - Announcement  
 Invitation to attend at the recreation facility, to hear announcement by the various levels of government on June 12/09 at 3:00 p.m.

- 13.8 **Shelburne Public Library Board**  
 13.8.1 Meeting Minutes of April 21, 2009

- 13.9 **Grand Valley & District Fire Board**  
 13.9.1 Resolution - Bill 221 - Workplace Safety and Insurance Amendment Act  
 13.9.2 Resolution - Recommendation that Deputy Chief be appointed Acting Fire Chief  
 13.9.3 Resolution - Increase of hourly rate for fire vehicle response - Amend Tariff of Fees By-law

Fire Chief Position

Councillor Aultman reported on the fire chief recruitment.

It was agreed that Paul Agar be appointed as Chief and the following resolution was set forth and by-law passed.

**Resolution # 13**

Moved by J. Aultman - Seconded by W. Kolodziechuk

**Resolved** that leave be given to introduce a by-law to appoint Chief of the Grand Valley and District Fire Department; and that it be given the necessary readings and be passed and Numbered 31-2009. **Carried.**

Tariff of Fees By-law passed for both Grand Valley & District Fire Department and Shelburne & District Fire Department. (see Item 13.10 for resolution)

- 13.10 **Shelburne & District Fire Board**  
 13.10.1 Resolution - Increase of hourly rate for fire vehicle response - Amend Tariff of Fees By-law

Tariff of Fees By-law passed for both Grand Valley & District Fire Department and Shelburne & District Fire Department.

The following resolution was set forth and by-law passed.

**Resolution # 14**

Moved by B. Cowie - Seconded by P. Way

**Resolved** that leave be given to introduce a by-law to amend By-law Number 24-2007, which provides for establishing Tariff of Fees for fire department services; and that it be given the necessary readings and be passed and Numbered 32-2009. **Carried.**

- 13.11 **Grand River Conservation Authority**  
 13.11.1 Minutes of May 2009  
 13.11.2 Eligibility for grants to protect drinking water sources

**Late Submission - Item # 2**

13.11.3 GRCA - Appointment of member to December 31, 2010

The following resolution was set forth.

**Resolution # 15**

Moved by J. Aultman - Seconded by P. Way

**Resolved** that Council do hereby reconfirm the appointment of Tom Nevills to the Grand River Conservation Authority Board (dated January 3, 2007);  
And in order to adhere to the provisions of the Conservation Authorities Act, and at the request of the GRCA;  
Council do hereby re-appoint Tom Nevills to a further term of office, commencing January 1<sup>st</sup>, 2009 and expiring December 31<sup>st</sup>, 2010. **Carried.**

13.12 **Credit Valley Conservation**

13.12.1 Meeting Minutes of May 8, 2009

13.13 **Other**

Nothing at this time.

14. **General Business & Correspondence**

All matters read, received and dealt with.

14.1 **The College of Physicians and Surgeons of Ontario**

14.1.1 Nominations for the Council award honouring outstanding Ontario physicians  
Deadline is August 7, 2009

14.2 **Ontario Federation of Anglers & Hunters**

14.2.1 2009 Ontario Family Fishing Weekend - July 10 to July 12/09  
National Fishing Week - July 4 to July 12/09

14.3 **Hydro One**

14.3.1 Power Play - new grant program to support and enhance children's sports and recreation facilities

14.3.2 Power Outage & Emergency Contact Numbers

Staff instructed to apply for the new grant program, in order to update and enhance the Township's playground and sports facilities.  
Trillium and JEPP funding were also discussed.

14.4 **Upper Grand District School Board & Wellington Catholic District School Board**

14.4.1 Education Development Charges / Notice of Public Meetings  
1<sup>st</sup> Meeting - June 16/09 @ 7:00 p.m. Policy Review  
2<sup>nd</sup> Meeting - June 16/09 @ 7:30 p.m. Successor By-law  
3<sup>rd</sup> Meeting - Aug 17/09 @ 7:00 p.m. Consideration of By-Law Adoption

14.5 **Wellington, Dufferin, Guelph Health Unit**

14.5.1 West Nile Virus Program 2009

14.6 **Township of Melancthon**

14.6.1 Resolution - Exempt items related to the rental of recreation facilities and registration fees for minor sports  
The following resolution was set forth.

**Resolution 16**

Moved by P. Way - Seconded by B. Cowie

**Resolved** that Council do hereby support the resolution of the Township of Melancthon (dated May 21/09) with respect to the harmonization of the GST and PST, and exempt items related to the rental of recreation facilities and registration fees for minor sports, so that all youth are able to afford to participate. **Carried.**

- 14.7           **Town of Mono**
  - 14.7.1       Bill 150 - Comments
  
  - 14.8           **City of Ottawa**
  - 14.8.1       Resolution - OMB decision & Planning Act
  
  - 14.9           **MPP's Arnot & Dunlop Fight to Protect Volunteer Firefighters & Rural Communities**
  - 14.9.1       Legislation to cover volunteer firefighters
  
  - 14.10          **Region of Durham News**
  - 14.10.1      Article - Durham wants lid put on tax capping program
  
  - 14.11          **Ontario Good Roads Association**
  - 14.11.1      Consultation on Bill 118 - Countering Distracted Driving and Promoting Green Transportation Act
  
  - 14.12          **A.M.O.**
  - 14.12.1      Invitation - Proposed Enhancements to the Ontario Dam Safety Program - # 09-007
  - 14.12.2      Canadian Sport Tourism Alliance Offers Regional Sport Tourism Workshops - #09-008
  - 14.12.3      Approval of the Used Tires Program Plan - # 09-024
  - 14.12.4      Government of Canada - Community Adjustment Fund - # 09-036
  - 14.12.5      Successful Implementation of AODA - # 09-037
  - 14.12.6      Province Passes Green Energy Act - # 09-039
  - 14.12.7      Labour Mobility Survey - # 09-040
  
  - 14.13          **Ontario Property and Environmental Rights Alliance**
  - 14.13.1      Memorandum - Species Habitat Regulations Emerging from Endangered Species Act (ESA) 2007
  
  - 14.14          **Town of Hawkesbury**
  - 14.14.1      Resolution - Economic Climate / Investment & Jobs
  
  - 14.15          **MPAC**
  - 14.15.1      2008 Annual Report & Financial Statements
  
  - 14.16          **City of Pickering**
  - 14.16.1      Resolution - Notice of Motion / Harmonized Sales Tax
  
  - 14.17          **Ministry of Municipal Affairs and Housing**
  - 14.17.1      Affordable Housing Strategy Consultations
  
  - 14.18          **Canada Mortgage and Housing Corporation (CMHC)**
  - 14.18.1      Municipal Infrastructure Lending Program Housing - Related Infrastructure
  
  - 14.19          **Other**
- Nothing at this time.

15. **By-Laws**

15.1 **Amendment to Tariff of Fees By-law for the Fire Department Services Schedule A**

Dealt with under Committee Matters - Item 13.9 and 13.10.

15.2 **Road Widening - Con. 6, E ½ Lot 11, E ½ Lot 12**

**Resolution # 17**

Moved by J. Aultman - Seconded by W. Kolodziechuk

**Resolved** that leave be given to introduce a by-la to authorize the acquisition of land for road widening purposes, being East Half of Lot 11 and East Half of Lot 12, Concession 6, more particularly described as Part 2 & 4, Registered Plan 7R-5820; and that it be given the necessary readings and be passed and Numbered 33-2009. **Carried.**

16. **Late Submissions**

All matters read, received and/or dealt with.

16.1 **Ontario Tire Stewardship Program**

Dealt with under Road Business - Item # 10.2.2

16.2 **Grand River Conservation Authority**

Appointment of member to December 31, 2010

Dealt with under Committee Reports - Item # 13.11.3

16.3 **David Tilson - MP / Press Release**

Federal Infrastructure Stimulus Program - Funding for Dufferin municipalities

16.4 **Ontario Government**

Infrastructure Stimulus Funding in Ontario

16.5 **NDACT**

Invitation to attend a public meeting June 20/09 - 10:00 a.m. to 11:30 a.m. @ Honeywood arena

Dealt with under Unfinished Business - Item # 9.5.2

16.6 **County of Dufferin**

Growth Plan - Justification for approval of alternative density target  
Resolution - East Luther Grand Valley / Amaranth Townline

East Luther Grand Valley/Amaranth Townline - Dealt with under Committee Reports - Item # 13.1.2

16.7 **Centre Dufferin Recreation Complex**

Announcement

16.8 **Plateau Wind Project**

Notice of Completion of Environmental Screening Report

17. **General Accounts and Road Accounts**

17.1 **Road Accounts**

**Resolution # 18**

Moved by J. Aultman - Seconded by W. Kolodziechuk

**Resolved** that Road Department bills and accounts in the amount of \$91,459.98 for the period of May 21<sup>st</sup>, 2009 to June 9<sup>th</sup>, 2009, be approved for payment.

**Carried.**

17.2 **General Accounts**

**Resolution # 19**

Moved by B. Cowie - Seconded by P. Way

**Resolved** that General bills and accounts in the amount of \$ 126,975.83 for the period of May 21<sup>st</sup>, 2009 to June 9<sup>th</sup>, 2009, be approved for payment. **Carried.**

18. **Budget Report**

18.1 **Sale of surplus Vehicles / Reserve Account**

Discussion regarding the generator reserve resulted in no change to original decision.

The budget review report presented.

19. **New Business**

19.1 **R.J. Burnside & Associates**

19.1.1 Verbanac Drainage Works - Maintenance & Report 2009 - Request from owner of Pt. W ½ Lot 22, Con. 9

The following resolution was set forth.

**Resolution # 20**

Moved by B. Cowie - Seconded by P. Way

**Resolved** that Council accept recommendation of R.J. Burnside with respect to maintenance, clean out and repair of the Verbanac Drainage Works; pursuant to letter dated May 20, 2009. **Carried.**

19.2 **Other**

Nothing at this time.

20. **Closed Meeting**

20.1 Litigation or potential litigation

Personal matters about identifiable individual(s), including employees

Advice that is subject to solicitor-client privilege

Labour relations or employee negotiations

**Resolution # 21**

Moved by P. Way - Seconded by B. Cowie

**Resolved** that Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reasons(s):

Personal matters about identifiable individual(s), including employees  
 Labour relations or employee negotiations  
 Litigation or potential litigation  
 Advice that is subject to solicitor-client privilege **Carried.**

**Resolution # 22**

Moved by W. Kolodziechuk - Seconded by J. Aultman

**Resolved** that Council do now rise and report from closed meeting, and resume regular business. **Carried.**

Staff received instructions during closed meeting.

21. **Confirming By-law****Resolution # 23**

Moved by B. Cowie - Seconded by P. Way

**Resolved** that leave be given to introduce a by-law to confirm the proceedings of the regular meeting of Council of the Township of Amaranth for June 10,2009 and that it be given the necessary readings and be passed and Numbered 34-2009. **Carried.**

22. **Adjournment**22.1 **Resolution # 24**

Moved by W. Kolodziechuk - Seconded by J. Aultman

**Resolved** that Council do now adjourn to meet again on July 15, 2009 at 10:00 a.m. or at the call of the Mayor. **Carried.**

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*Susan M. Stone*  
 CLERK

*Don MacIver*  
 HEAD OF COUNCIL