

DRAFT

**Joint Meeting of the Dufferin Police Services Boards Section 10
April 30, 2010 - Hosted by Melancthon Township
Dufferin Oaks - Auditorium**

Attendance

As per the attached sign in sheet.

Opening of the Meeting

Chair Crowe, Melancthon PSB, called the meeting to order and welcomed those in attendance. All those present introduced themselves. Chair Crowe advised that the Secretary had prepared motion sheets so that any motions (in length) made during the meeting could be written out making it easier to record. He also advised that Melancthon's Provincial Member, Garry Matthews, was not with us today as he had surgery on Monday (April 26) to remove a brain tumor. Our thoughts and prayers are with Mr. Matthews for a full and speedy recovery.

Approval of Agenda

There was an addition to the Agenda – to be added as Item No. 9 - regarding the announcement of the 2011 OACP Annual Conference and Global Showcase.

Verbal motion - Moved by Ken McGee, Seconded by Remo Odorico that the agenda be approved as amended. Carried.

It was asked if Item # 1 (Assessment of Detachment Commander Protocol) could be brought back to the next meeting as Myrna Roberts was not in attendance today. Sue Snider advised that Mulmur has new information on this and that this matter keeps being deferred and we are now into the 4th year with this and therefore Sue Snider asked that it stay on the Agenda. Request was approved.

Minutes

Verbal motion - Moved by Sue Snider, Seconded by Remo Odorico that the minutes of the October 23, 2009 meeting be approved as presented. Carried.

Discussion of Minutes

The Tow Truck issue was resolved at the last joint meeting. There is more information today regarding the Data Entry Civilian position.

Speakers

10:00 a.m. - 11:00 a.m. - Provincial Constable Janet Small, Security Bureau attended the meeting

to speak on Crime Prevention Through Environmental Design - CPTED. Staff Sgt. Steven Sills introduced Ms. Small and provided some background information on her. Ms. Small then explained her role in this department and provided a very informative presentation with pictures of how to prevent crime through environmental design through strategies such as lighting, landscaping, fencing, motion detectors, security cameras, etc. Chair Crowe thanked her for attending and for her presentation. It was mentioned that if anyone had any questions on her presentation, they could be sent to Staff Sgt. Sills who would then forward them to her.

10:40 a.m. - the Board took a five minute break and reconvened at 10:45 a.m.

Items of Discussion

At the direction of the Chair, these items were not discussed in order of the Agenda.

#4 Separate Website for Dufferin County Police Services Boards

Peter Stinson spoke on this issue and said it would relate to OPP Community Publications. He advised that the cost for the 2008 Newspaper was \$2,625.00 and the cost for the 2009 Newspaper was \$2,409.40 and was charged back to each municipality. The newspaper is a lot of work and by having a separate website, this would eliminate the need for the newspaper and that is what is being recommended. Mr. Stinson provided the group with a costing for the Dufferin County Township Website from Mulmur's IT person. There would be a one time setup per site/board of \$150.00, hosting would be \$150.00 per year and a total of \$900.00 on completion of the six sites. This would include training as to how a user per Police Services Board can update the site. Concerns were raised that this would be additional work for municipal staff to keep the website up to date. Discussion ensued and the consensus of the Board was that each PSB would discuss this and go back to their Councils with a recommendation to put an extra section on their own municipality's website for Police Services Board information. Mono doesn't feel that they need another website as they already have one that is working well. It will be up to each municipality on how they do it. The following written motion was put forth: Moved by Clark Winter, Seconded by Sue Snider that we not proceed with the newspaper this year and explore the web page concept. Decision to be implemented by June 30th. Carried.

#2 Independent Policing Review Office - Update

Staff Sgt. Sills spoke on this and for complaints, there are different types of things a person can do:

Come into the office - usually this is a discussion with the Staff Sgt. If it is a local complaint, there is an officer to talk to. If it is a public complaint, there is a book to fill out and it goes to the office of the independent review where the review is the Police Services Board. He advised that no one has ever filled out a book at the Dufferin Detachment.

It was noted at this time by Chair Crowe that someone from Melancthon wanted to know how to make a complaint against an officer. Mr. Crowe obtained the information from Staff Sgt. Sills and provided it to this person.

3 Civilian Data Entry Position - Update

Staff Sgt. Sills advised that every municipality has approved this. He indicated that all members should be trained and online by the end of this summer and is hoping that the G8 summit will not affect the training.

1 Assessment of Detachment Commander Protocol

There were concerns raised about the generic terms on the form provided by the OAPSB for the evaluation. None of the Police Services Boards have done this and it is legislated that it has to be done and we have to get this done. Sue Snider provided the form and it is to be sent out with these minutes. The Board had originally talked about having a panel to do this but the consensus was that it would be better if each Police Services Board did their own. The following written motion was put forth: Moved by David Cowen, Seconded by John Oosterhof that each Township Police Services Board in Dufferin do their own Detachment Commander Performance form for Section 10 OAPSB as modified for their own distinct uses. Carried.

5 4-Wheel Drive Vehicle - Update

Staff Sgt. Sills advised that they will not be getting a 4-wheel drive vehicle until this is in the hard copy contract and they won't be opening up the contract until 2013. The only way they could get one is to trade with another detachment in Central Region. This item to be removed from future agendas.

6 Provincial Government freeze on OPP Contracts the come due in next two years

Ken McGee advised that since Mono and the other contracts don't come open until 2013, this simply would not be applicable and there was no further discussion.

7 Outfitting Cars with Mobile Work Stations

Staff Sgt. Sills did a presentation on a mobile workstation and showed the Board what it would look like and explained the different components available. There are many arguments for it, such as, that it is a money maker and the speed in which you can write tickets is much quicker because it automatically fills out the information for the Officer. As soon as the Officer runs a licence plate, all the information comes up. Caledon OPP have just bought 10 of these units. Discussion regarding GPS units in cars which would allow officers to be tracked, this was thought to be a good idea from a health and safety perspective. The total cost for the workstation is \$8,702.00/vehicle.

Staff Sgt. Sills wants to make sure of the costs and the benefits before going any further. Caledon hasn't had the systems in place very long to know if they are working well and there have been some glitches. If things are successful he would be looking at outfitting his traffic cars first. The accuracy of tickets was discussed and the system is very accurate and the coding is all attached as well. Steve would like to possibly borrow one of the units for a couple weeks to a month to see if it would work in our area. Because it is internet based, we may not be able to use it in some areas of Dufferin. There were concerns that when the car is started, the machine always has to re-boot. This item to be placed on the agenda for the next meeting.

8 Emergency Management - PRISM

Sue Snider said this is mandated through the County and works with the Emergency Management Plan. Staff Sgt. Sills to bring this up to the new Emergency Management Co-ordinator of the County. This will certainly work with the Plan of the County.

9 (Addition) - OACP Annual Conference

The 2011 Ontario Association of Chiefs of Police Conference and Global Showcase will be held June 25-29, 2011. It was noted that this is a very special year for it and Police Service Board Members are welcome to attend this conference as they haven't been allowed to in the past.

Date and Location of Next Meeting

Chair Crowe thanked everyone for attending and for their input and welcomed them to stay for lunch. The next meeting will be hosted by the Town of Mono on Friday, October 22, 2010 at 9:00 a.m.

Adjournment

12:15 p.m. - Verbal motion - Moved by Clarke Winters, Seconded by Remo Odorico that we adjourn this meeting. Carried.